

Record of Officer's Decision

The Openness of Local Government Bodies Regulations 2014 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Date of Decision:	1 October 2024
Decision Maker (Officer):	Kieran Charles – Sport & Leisure Operations Manager
Authority for Delegated Decision (Cabinet/Committee Decision or Scheme of Delegation – provide reference):	<p>Part 3, Schedule 3 – Responsibility for Executive Functions delegated to Officers paragraph 4.3 (1) – the Corporate Director has delegated authority to discharge executive functions within their respective service areas (Part 3.38). All delegations are subject to consultation where considered appropriate in the circumstances (paragraph 4.3 (4)(ii) – Part 3.39).</p> <p>The Corporate Director Lee Heley has delegated operational matters relating to the lighting upgrade/ replacement of existing lighting system to LED lighting systems at Clacton Leisure Centre/ Dovercourt Bay Lifestyles & Walton-on-the-Naze Lifestyles</p>
Identify which Portfolio Holder(s)/Committee Chairman consulted?	Cllr Mick Barry
Ward Member(s) consulted?	N/A
Is it a Key Decision?	No
Is it subject to call-in?	No
Decision Made:	<p>A) The Portfolio Holder for Leisure and Public Realm agrees to proceed with the contract variation with Crystal Electronics Ltd to install a further 30 x PIR's.</p> <p>B) The Portfolio Holder for Leisure and Public Realm agrees with the total cost for these works is £7,200, excluding VAT. With £3,200 being funded from the balance of the Sports Reserved account and £4,000 from the Sport and Leisure Revenue account to cover the required costs.</p>
Reason for Decision (if a report was produced to support the Decision, refer to or attach it):	Crystal Electronics Ltd was appointed to carry out the necessary work, including the supply, delivery, installation, and certification of the LED installations according to the specification. It was agreed that existing LEDs would not be replaced. Nonetheless, the contractor has kindly identified additional savings through

	<p>the introduction of 30 x PIRs in key locations where LED panels are already present. The PIRs will promote further savings by switching off lights when no movement is detected in the area.</p> <p>As such, a decision has been brought forward to amend the current contract with Crystal Electronics Ltd to include these works</p>
Highlight any associated risks/finance/legal/equality considerations:	The risk that has been highlighted is the increased cost of utilities resulting from not installing this preventative measure.
Details of any Alternative Options Considered and rejected (together with reasons):	Not to install and continue with increased utility costs.
Details of any declarations of interest (by Portfolio Holder/Committee Chairman who was consulted by the officer, which related to the decision)	N/A
If relevant, a note of the dispensation granted by the Monitoring Officer:	
Reason Decision, or supporting Report, is not published:	<input checked="" type="checkbox"/> Not applicable – Decision to be published.
<i>Tick one or more of the specific exemptions,</i>	If Report is not to be published – tick one of the following boxes:
<u>and</u>	<input type="checkbox"/> The report supporting the Decision contains confidential information
<i>Give more information in the final box with regards to why the exemption applies and outweighs the public interest test (which is in favour of disclosure).</i>	<input type="checkbox"/> The Report supporting the Decision falls within an exemption pursuant to Schedule 12A of the Local Government Act 1972 Information:
	<input type="checkbox"/> • Relates to an individual
	<input type="checkbox"/> • Likely to reveal the identity of an individual
	<input type="checkbox"/> • Relating to financial or business affairs of a person or organisation
	<input type="checkbox"/> • Relates to a claim for legal professional privilege in legal proceedings
	<input type="checkbox"/> • Reveals that the Council proposes to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or to make an order or direction under any enactment
	<input type="checkbox"/> • Relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

	<p><u>And</u> is exempt if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information</p> <p>Reasons:</p>
--	---

Officers

Signed: K. Charles

Title: Sport & Leisure Operations Manager

Signed:

Title:

In consultation with:

Signed:

Portfolio Holder for Leisure and Public Realm

Signed:

Signed:

Signed:

Section 151 Officer (if required)

Signed:

Monitoring Officer (if required)

Dated: